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ARTICLE I

Name and Mission

SECTION 1. NAME. The name of this organization shall be called "The Columbia QuadSquad Rollergirls" (a/k/a "CQS"). It shall be a 501(c)(4) non-profit corporation, incorporated under the laws of the state of South Carolina.

SECTION 2. MISSION. The Columbia QuadSquad is a skater-governed and all-female flat track roller derby league based in Columbia, South Carolina. Our mission is to promote sportswomanship, female empowerment and community consciousness through activities, events and charity involvement.

ARTICLE II

Members

SECTION 1. CLASSES OF MEMBERS. The non-profit shall have three classes of members. The designation of each class and the qualification of the members shall be as follows:

A. Active Member. Must be female¹, at least 18 years of age, and provide all CQS league requested documentation to the secretary. Active members must have valid WFTDA insurance, provide signed copies of the CQS waiver, WFTDA Confidentiality Agreement, Bylaws and other documents as required by CQS, and pay league dues. Active members must be current on dues, and adhere to the *CQS Member Code of Conduct*. Each *Active Member* in good standing (as defined in Article II, Section 2) is considered a member for voting purposes. No one other than an active member may be a league skater.

OBTAINING ACTIVE MEMBER STATUS: Any woman seeking to join CQS as an active skating member shall be referred to as an "applicant". An applicant who is at least twenty-one (21) years of age shall gain Active Member status upon fulfillment of the conditions specified above. An applicant is not required to pay dues for the first month that they skate with the team. During that period, the applicant should apply and pay for WFTDA coverage. In theory, a skater may expedite their application process by paying their league dues after they have started skating with the team (and paying WFTDA at the same time). However, at least 6 weeks must pass from the date of an applicant's signed waiver before the applicant can become an Active Member for purposes of voting and making rosters or charters as a skater. Thus, the most important dates for membership is the receipt by the Secretary of the applicant's signed waiver and payment of dues. From there, the minimum timeframe to become an Active Member is six (6) weeks, though an applicant may take longer if they choose to follow the full process laid out above.

An applicant between the ages of eighteen (18) and twenty-one (21) must meet the same requirements as an applicant twenty-one (21) or over; however, in addition to the above requirements, the applicant must receive an affirmative vote of two-thirds (2/3) of the members of the Board of Directors at the Board's next regularly scheduled meeting.

There are two (2) types of Active Members, as follows:

1. **Skater.** An active member is further defined as a league skater if the participant practices the sport of roller derby as a competitive participant, and is not a referee primarily. Skaters may also choose to participate within the league as a referee.
2. **Honorary Member.** No one other than Skater may become a Honorary Member. An Active Skater in good standing for at least three (3) months may become a Honorary Member through the Secretary by relinquishing her right to qualify to bout and paying one-half (1/2) the amount of dues paid by Skaters. An honorary member may choose to continue skating, but not bouting, with the league provided she take written and skills assessments every year with the league. Honorary Members are otherwise subject to the same requirements for payment of dues as Skaters. (Skaters

on official Leave of Absence (LOA) who pay reduced dues, as defined by the *CQS Skater Policy*, fall into this category).

B. Retired Member. No one other than a member having maintained “active member” status pursuant to Article II, Section 1A above for a minimum of six (6) months may become a retired member. Retired members are not required to pay dues, are not permitted to vote or attend league meetings, and are not permitted access to the league yahoo boards or any closed social networking groups of the CQS. Retired members are listed on the league website unless otherwise requested. A skater who is on LOA for longer than twelve (12) months is considered retired.

C. Volunteer Member. A person shall be considered a CQS Volunteer Member if he/she actively participates in the league as a referee, coach, Non-Skating Official (NSO), volunteer coordinator, committee member etc. Volunteer members are not permitted to participate in bi-monthly or annual league meeting votes, but can attend all league meetings, have access to the league’s closed social networking sites, and vote within committees. Volunteers do not pay league dues, but are expected to adhere to the *CQS Member Code of Conduct and all other league rules and policies*.

SECTION 2. MEMBERS IN GOOD STANDING. To be considered in good standing, members must be current on dues as further defined in Article IX, have no debt owed to the league as defined in Article IV Section 3, and must either hold a league job, or fulfill volunteer hour requirements, per the league’s Skater Policy.

SECTION 3. VOTING RIGHTS. Each *Active Member* in good standing shall be entitled to one vote on each matter submitted to a vote of the members.

SECTION 4. TERMINATION OF MEMBERS. A member may be terminated from the organization by an affirmative vote of $\frac{3}{4}$ of the Board of Directors for any reason. In addition, upon a recommendation from the Treasurer, a majority vote of the Board of Directors may suspend or terminate the membership of any member who becomes ineligible for membership for failure to pay dues. Finally, a member may also be terminated based on the current grievance procedure as laid out in the Grievance Policy of the Columbia QuadSquad Rollergirls.

SECTION 5. RESIGNATION. Any member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member of the obligation to pay any dues, assessments or other charges previously accrued and unpaid.

SECTION 6. REINSTATEMENT. Upon written request signed by a former member and filed with the Secretary, the officers may, by the affirmative vote of two-thirds of the Board of Directors, reinstate such former member to membership upon such terms as the Directors may deem appropriate.

SECTION 7. TRANSFER OF MEMBERSHIP. Membership in the organization is not transferable or assignable.

SECTION 8. NO MEMBERSHIP CERTIFICATION. No membership certificates of the organization shall be required.

ARTICLE III

Meeting of the Members

SECTION 1. ANNUAL MEETING. An annual meeting of the members shall be held each year during the month of September, October or November for the purpose of electing the members of the Board of Directors, Captains for the following applicable period (year for Directors and 6 months for Captains) and for the transaction of such other business as may come before the league at the meeting. The date of the meeting shall be determined by the Board

of Directors with at least twenty-one (21) days' notice to members. Any person desiring to be elected to the Board of Directors must accept his/her nomination for office prior to the posting of the final election ballot by the Secretary.

SECTION 2. BI-MONTHLY MEETINGS. A meeting of the league shall be held every other month ("bi-monthly meeting"). An agenda for the bi-monthly meeting shall be posted on the organization's current mechanism for official team contact and discussion (such as a Yahoo! group message board and/or Facebook Group) no less than three (3) days prior to the meeting. Any member in good standing may request an issue to be added to the agenda. All requests must be at least one (1) day prior to the posting of the agenda.

SECTION 3. SPECIAL MEETINGS. Special meetings of the members may be called for the purpose or purposes stated in the call of the meeting by (i) the Executive Director, (ii) a majority of the Board of Directors, or (iii) at least one-third of league members having voting rights as outlined in Article II Section 1. The Secretary shall maintain a regular list of voting members so that league members can ascertain the number of skaters required to attain a one-third total required in order to request a special meeting.

SECTION 4. PLACE OF MEETING. The Executive Director or the Board of Directors may designate any place as the place of meeting for annual meetings, bi-monthly meetings and special meetings.

SECTION 5. NOTICE OF MEETINGS. Notice stating the place, date, hour, and agenda of any meeting of members shall be posted and given to each member in the current designation method not less than three (3) nor more than ten (10) before the date of such meeting, or in the case of a merger, a consolidation, dissolution or sale, lease or exchange of assets, not less than twenty (20) nor more than sixty (60) days before the date of the meeting.

SECTION 6. QUORUM. One half of the members entitled to vote shall constitute a quorum for consideration of such matter at any meeting of members. If a quorum is present, the affirmative vote of a majority of the votes represented at the meeting shall be the act of the members. Voluntary withdrawal of members from any meeting shall not cause failure of a duly constituted quorum at that meeting.

SECTION 7. PROXIES. Each member with voting rights must be present at such meetings to cast their vote. No proxies are allowed except for the election or replacement of board members and team captains. These proxies must be received by the Secretary before the start of the election.

SECTION 8. VOTING. Each *Active Member* in good standing, regardless of class, shall be entitled to one vote in each matter submitted to vote at a meeting of members. As described in Article III Section 7, each member must vote in person except as permitted by Article III Section 7. All majority votes at meetings in which a valid quorum is established shall be final and binding. Decisions made by such votes may only be reopened for a re-vote at a later time at the request of two-thirds of league members having voting rights as outlined in Article II Section 1. Furthermore, votes for Board of Directors are final and binding and may not be reopened.

SECTION 9. VOTING BY BALLOT. Voting on any question or in any election may be by voice unless any single member requests that voting be by paper ballot.

SECTION 10. VOTING BY HEADS DOWN. Voting on any question or in any election may be by voice unless any single member requests that voting be completed by heads down votes.

SECTION 11. RULES OF ORDER. The Executive Director shall preside at all annual, bi-monthly and special meetings and shall determine the order of business. The meetings shall be conducted according to Robert's Rule of Order. In the absence of the Executive Director, the Secretary will preside. In the absence of both the Executive Director and Secretary, the Executive Director shall designate a representative to preside over the meeting.

ARTICLE IV
Board of Directors

SECTION 1. GENERAL POWERS. The affairs of the organization shall be managed by or under the direction of its Board of Directors.

SECTION 2. NUMBER and TENURE. The Board of Directors shall be made up of nine (9) individuals. Directors of the organization shall be an Executive Director, Secretary, Treasurer, Marketing Director, Skater Representative, Charity Director, Interleague Coordinator, Bout Production Director, and Head of the Training Committee. The Directors shall be elected at the annual meeting of the league and shall hold office until the first regularly-scheduled Board Meeting in January. The number of Directors may be decreased to not fewer than three (3) or increased to any number from time to time by amendment of this section.

SECTION 3. QUALIFICATIONS. The complete make-up of the Board of Directors shall be a mix of Active Members, Retired Members, and Volunteer Members. At no time may the makeup of the Board of Directors fail to be in compliance with the rules for skater league governance as required by the Women's Flat Track Derby Association. Board members are eligible for election as follows; after six months of active, good standing (Article II Section 2) membership in the league or, if the nominee does not meet such requirement, by an affirmative vote of $\frac{3}{4}$ of voting league members at the election.

SECTION 4. ELECTION. The Board of Directors shall be elected by the members. Each position will be elected every year.

SECTION 5. ATTENDANCE. A member of the BOD can miss up to 3 monthly Board meetings during the elected period. After the third absence, and each subsequent absence, the League will be informed and will be asked to evaluate that Board member and determine if he/she should remain in position.

SECTION 6. REMOVAL. A Director may be removed from her/his position as a Director for failing to fulfill the requirements of the position pursuant to the Grievance Policy, or pursuant to Section 5 above. A Director who is removed from her/his position shall be allowed to remain a member of the organization as long as he/she fulfills all the requirements of membership and is not subject to termination pursuant to Article II, Section 4 of these bylaws.

SECTION 7. MEMBERS.

- A. **EXECUTIVE DIRECTOR.** The Executive Director shall be the principal executive officer of the organization. She/he shall see that the resolutions and directives of the Board of Directors are carried into effect except in those instances in which that responsibility is assigned to another person by the Board of Directors. In general, the Executive Director shall discharge all duties incident to the office of Executive Director and such other duties as may be prescribed by the Board of Directors. The Executive Director shall preside at all meetings of the members and of the Board of Directors. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the organization or a different mode of execution is expressly directed by the Board of Directors or these bylaws, the Executive Director may execute for the organization any contracts, deeds, mortgages, bonds, or other instruments which the Board of Directors has authorized to be executed. The Executive Director will be charged with the Treasurer's duties if the Treasurer is unable to perform those duties or as may be assigned by the Treasurer. The Executive Director is responsible for scheduling and following through with the strategic plan and for making sure that the league and members required insurance are up to date. They shall submit a proposed budget for the organization for approval by the Board of Directors. They are the chair of the WFTDA Committee.

- B. **SECRETARY.** The Secretary shall (i) record and disseminate the minutes of the meetings of the members and of the Board of Directors; (ii) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (iii) be a custodian of the organization's records; (iv) keep records of attendance and provide attendance to the Training Committee, Secretary and Board of Directors when necessary (v) post meeting minutes and meeting agendas to the organization's current mechanism for official team contact and discussion (e.g., Facebook board) (vi) Moderate the Yahoo and Facebook Groups by removing non-members, monitoring posts, and adding new members. (viii) Perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to the Secretary by the Executive Director or by the Board of Directors.
- C. **DUES TREASURER.** The office of the treasurer will be split into two positions: Dues and Accounting. Both treasurers shall be the principal accounting and financial officers of the organization. Both Treasurers shall (i) have charge of and be responsible for the maintenance of adequate books of account for the organization; (ii) have charge and custody of all funds and securities of the organization, and be responsible therefore, and for the receipt and disbursement thereof; The dues Treasurer shall (i) be responsible for collecting dues from current league skaters; (ii) keep up-to-date records of payments; (iii) provide the Training Committee Head & Secretary with reports of un-paid skaters once the grace period has ended.
- D. **ACCOUNTING TREASURER.** The office of the treasurer will be split into two positions: Dues and Accounting. Both treasurers shall be the principal accounting and financial officers of the organization. Both Treasurers shall (i) have charge of and be responsible for the maintenance of adequate books of account for the organization; (ii) have charge and custody of all funds and securities of the organization, and be responsible therefore, and for the receipt and disbursement thereof; The Accounting Treasurer will (i) act as the primary point of contact for the South Carolina Department of Revenue, IRS, accounting firm and other organizations seeking payment or financial records from the league, and (ii) perform all duties incident to the office of treasurer and such other duties as from time to time may be assigned to the Treasurer by the Executive Director or by the Board of Directors.
- E. **MARKETING DIRECTOR.** The Marketing Director shall be the Chair of the Marketing Committee, Chair of the Special Events Sub-Committee and co-chair of the Merchandise Committee. The Marketing Director shall perform all duties incident to running the marketing committee and other such duties as from time to time may be assigned to the Marketing Director by the Executive Director or by the Board of Directors.
- F. **PUBLIC RELATIONS DIRECTOR.** The Public Relations Director shall be the Chair of the Public Relations Committee and Chair of the Sponsorship Sub-Committee. The Public Relations Director shall perform all duties incident to running the public relations committee and other such duties as from time to time may be assigned to the Public Relations Director by the Executive Director or by the Board of Directors.
- G. **SKATER REPRESENTATIVE.** The Skater Representative shall be the spokesperson for Members in the league and shall bring issues to the Board of Directors that cannot be handled within an appropriate committee. In addition, the Skater Representative shall be the head of the Grievance Committee, the conduct of which is further described in the Grievance Policy of the Columbia QuadSquad Rollergirls.
- H. **CHARITY DIRECTOR.** The Charity Director shall be the Chair of the Charity Committee. The Charity Director shall perform all duties incident to running the charity committee (described in Article V Section

2 and such other duties as from time to time may be assigned to the Charity Director by the Executive Director or by the Board of Directors.

- I. **INTERLEAGUE COORDINATOR.** The Interleague Coordinator (ILC) shall be the liaison for the Columbia QuadSquad Rollergirls with other roller derby leagues and shall be the Chair of the Interleague Committee. The Interleague Coordinator shall perform all duties incident to running the Interleague Committee (described in Article V Section 2) and such other duties as from time to time may be assigned to the Interleague Coordinator by the Executive Director or by the Board of Directors.
- J. **BOUT PRODUCTION DIRECTOR.** The Bout Production Director shall be the Chair of the Bout Production Committee. The Bout Production Director shall perform all duties incident to running the Bout Production Committee (described in Article V Section 2) and such other duties as from time to time may be assigned to the Bout Production Director by the Executive Director or by the Board of Directors.
- K. **HEAD OF THE TRAINING COMMITTEE.** The Head of the Training Committee shall be the Chair of the Training Committee (Article V Section 2). The Head of the Training Committee shall perform all duties incident to planning and running practices, assessing members for rosters and such other duties as from time to time may be assigned to the Head of the Training Committee by the Executive Director or by the Board of Directors.

SECTION 8. REGULAR MEETINGS. The Board of Directors shall meet monthly and approximately one week before a meeting of the Members.

SECTION 9. SPECIAL MEETINGS. Special meetings of the Board of Directors may be called by or at the request of the Executive Director or any six (6) Directors.

SECTION 10. NOTICE. Notice of the special meetings shall be posted on the mechanism for official team contact and discussion (e.g., Yahoo! group) not less than five (5) days prior to the meeting and an email must be sent to each member of the Board of Directors not less than five (5) days prior to the meeting.

SECTION 11. VACANCIES. Vacancies in the Board of Directors may be filled in the same manner as provided in the case of annual elections and service shall commence immediately upon election.

SECTION 12. QUORUM. Two thirds of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, provided that if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting to another time without further notice. If a quorum is present, the affirmative vote of a majority of the votes represented at the meeting shall be the act of the Board of Directors. Voluntary withdrawal of Directors from any meeting shall not cause failure of a duly constituted quorum at that meeting.

SECTION 13. PROXIES. Each Director entitled to vote at a meeting of the Board of Directors or to express consent or dissent to organization action may in writing authorize another person to act for her/him by proxy, but no such proxy shall be voted or acted upon unless the written proxy is on file with the Secretary.

SECTION 14. VOTING RIGHTS. Each Director is entitled to one single vote at any given time.

SECTION 15. ACTION BETWEEN MEETINGS. When action reasonably must be taken by the Board of Directors prior to a regularly scheduled meeting, and a special meeting is not requested, the Board of Directors may vote on action to be taken via the Directors' official mechanism for Board of Directors communication, and a majority vote or of all Board Members of the proposed action shall constitute official Board of Director action. Failure to respond

within three (3) days will be considered an abstention by non-responding Directors; however the Director requesting the vote shall use reasonable efforts to elicit a response from the Board prior to considering the vote final.

ARTICLE V

Committees

SECTION 1. COMMITTEES. The Board of Directors shall vote on appointed members of the organization to standing committees except for the grievance committee, which is made up of all members of the Board of Directors. These appointed positions can be reassigned at any time by the Board of Directors as deemed necessary. Any appointed position can be held by a member in good standing (Article II Section 2), including a Volunteer Member, regardless of tenure. One person may hold more than one appointed position at any given time. The committees shall have and exercise the authority of the Board of Directors in the management of the organization, in compliance with these bylaws and not restricted by law. All Active Members must serve on at least one Standing Committee at any given time. There shall be standing committees and any committees as created by an affirmative vote of two thirds of the board of directors.

SECTION 2. STANDING COMMITTEES. Committee Titles, appointed members, and basic responsibilities will be detailed in the bylaws. General structure and procedures will be detailed in relevant policies.

- A. **Training Committee.** The Training Committee shall be tasked with preparing plans for the training development and evaluation of skaters, selecting rosters for bouts of any teams representing the Columbia QuadSquad, selecting coaches and bench coaches for bouts, and any other tasks assigned by the Executive Director or the Board of Directors. The Training Committee shall be made up of the Head of the Training Committee, A and B team Captain and Co-Captain, and up to two (2) league coaches. League coaches may only be added to the Training Committee by majority vote at a league meeting in which a quorum is established. Such vote may be cast by proxy.

The Coaches, Captains and Co-Captains shall be voted on by the League according to the Training Committee policy.

New Skater Coordination Sub-Committee – The New Skater Sub-Committee shall be a sub-committee of the Training Committee. The sub-committee shall be charged with tracking the progress of new or transfer skaters from their first practice attendance to bout eligibility, ensuring new skaters are provided with training opportunities to learn the skills necessary for bout eligibility, ensuring new skaters needs and concerns are communicated to the rest of the training committee and/or league as necessary and other duties deemed necessary by the Executive Director or elected members of the Training Committee. The head of the New Skater Coordination Sub-Committee shall be the Head of the Training Committee.

Home Team Sub-Committee – The Home Team Sub-Committee shall be a sub-committee of the Training Committee, and comprised of the Head of the Training Committee and all home team Captains. The sub-committee shall be charged with the organization and governance of home teams including, but not limited to, home team makeup, drafting, and roster decisions. The head of the Home Team Sub-Committee shall be the Head of the Training Committee.

- B. **Treasury Committee.** The Treasury Committee shall be charged with the proper management of all league funds. All aspects of the Treasury Committee are responsible for monthly financial reporting to the Board of Directors. The head of the Treasury Committee shall be the league Treasurer.

Ticketing Subcommittee – The Ticketing Subcommittee shall be a subcommittee of the Treasury Committee, and be responsible for handling all distribution of bout tickets and collection of ticket money.

Merchandise Sub-Committee – The Merchandise Sub-Committee shall be a subcommittee of the Treasury Committee. The sub-committee shall be charged with the following tasks: tracking and ordering merchandise, working with the Marketing Committee to design merchandise, tracking merchandise sales and reporting them to the treasurer, turning money from sales of merchandise over to the treasurer, selling merchandise to Members, bringing merchandise to home and away bouts. The head of the Merchandise Sub-Committee shall be appointed by the Board of Directors and shall report to the League Treasurer.

C. **Marketing Committee.** The marketing committee shall be charged with the following tasks: website, product design, print materials, posters, programs and bout marketing. It will be responsible for ensuring that all flyers, promotional material, merchandise, uniforms, etc. adhere to the league bylaws and WFTDA standards. The head of this committee shall be the Marketing Director.

Special Events Sub-Committee – The Special Events Sub-Committee shall be a subcommittee of the Marketing Committee and shall be charged with organizing and coordinating parades, community events and other non-recurring special events. The head of the Special Events Sub-Committee is the Marketing Director.

Website Sub-Committee – The Website Sub-Committee shall be a sub-committee of the Marketing Committee and shall be charged with updating and maintaining the league's official website with appropriate content. A Website Manager shall be appointed by the Board of Directors and shall fall under the Marketing Director. If no person is appointed, the sub-committee will be headed by the Marketing Director.

D. **Public Relations Committee.** The public relations committee shall be charged with the following tasks: press releases, media outreach, social media management including Facebook and Twitter and informing the community about upcoming events through advertising. The head of this committee shall be the Public Relations Director.

Sponsorship Sub-Committee – The Sponsorship Sub-Committee shall be a subcommittee of the Public Relations Committee. The sub-committee shall be charged with organizing individual advertising for bouts (including programs), season sponsorships, in-kind sponsorships and sponsorship obligations. The head of the sub-committee shall be appointed by the Board of Directors and fall under the Public Relations Director. If no person is appointed, the sub-committee will be headed by the Public Relations Director.

E. **Bout Production Committee.** The committee shall be charged with the following tasks: bout production, including identification and coordination of halftime show, national anthem, DJ, announcers, EMT's, Police, Beer Sales, multi-league bouts, volunteer staffing, programs and after bout parties. The head of the committee shall be the Bout Production Director. A Volunteer Coordinator shall be appointed by the Board of Directors and shall report to the Bout Production Director.

Non-skating Officials (NSO) / Referee Sub-Committee – The NSO/Referee Sub-Committee shall be a sub-committee of the Bout Production Committee. The sub-committee shall be charged with obtaining NSO and Referees for home and away bouts, obtaining score keepers, penalty trackers, bout timers, penalty timers and making sure they are trained before the bout, scheduling referees, making sure referees and NSO are properly trained and other duties the Executive Director deems necessary. The head of the Referee Sub-Committee shall be the Head NSO.

F. **Interleague Committee.** The committee shall be charged with scheduling bouts against other teams and working with other roller derby leagues to improve interleague relations. The Interleague Committee shall be the primary contact with other leagues including contract negotiations, bout sanctioning,

program photographs from the other team, WFTDA numbers and rosters. The head of the committee shall be the Interleague Coordinator.

- G. **WFTDA Committee.** The committee shall be charged with paperwork and communication with the Women's Flat Track Derby Association, fulfillment of annual membership requirements, and the maintenance of "active WFTDA" status through external WFTDA committees and the WFTDA sharepoint boards. The head of the committee shall be the Executive Director.
- H. **Grievance Committee.** The committee shall be charged with following the current Grievance Policy and will be made up of the Board of Directors. The head of the committee shall be the Skater Representative.
- I. **Charity Committee.** The committee shall be charged with researching charities to support based on our Mission statement, choosing charities to support at each bout and organizing special charity events.
- J. **Bylaw Committee.** The committee shall be charged with assisting in the bylaw revision process. The committee shall communicate proposed bylaw revisions to the Board of Directors. Such revisions must all be brought to the league for a vote before they are incorporated. If the league votes to revise the bylaws, the committee shall draft the revision/s to reflect the intent of the league accordingly. The chair of the Bylaw Committee shall be the Executive Director.
- K. **Secretarial Committee.** The committee shall be charged with the tracking of various information for the league, including but not limited to, member attendance at league practices and events and the fulfillment of league volunteer duties. A Volunteer Hour Tracker will be appointed by the Board of Directors to track fulfillment of volunteer hours as required by the league's Skater Policy. The Volunteer Hour Tracker will report to the Secretary. A Facilities Manager will be appointed by the Board of Directors. The Facilities Manager will assess and manage the needs of the league's practice facility and assign tasks to be completed in order to maintain the same in good operating, clean and safe condition. The Facilities Manager will track completion of required tasks by league members and report the same to the Secretary.

SECTION 3. TERM OF OFFICE. Each head of a committee that is not an elected Director shall remain in office for one year or until a successor is appointed by the Board of Directors, unless the committee shall be sooner terminated, or unless such member is removed from the committee or the league.

SECTION 4. VACANCIES. Vacancies in the membership of any committee head may be filled by appointments made in the same manner as provided in the case of the original appointments.

SECTION 5. QUORUM. A majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

SECTION 6. RULES. Each committee may adopt rules for its own governance not inconsistent with these bylaws or with the rules adopted by the Board of Directors.

SECTION 7. REPORTING TO BOARD. Committee or Sub-Committee heads who are not members of the Board of Directors shall provide committee updates to the Board of Directors at least once per calendar month by either (i) submitting written updates to the Board of Directors prior to its monthly meeting; or (ii) attending the monthly meeting of the Board of Directors.

SECTION 8: COMMITTEE POLICIES. Committee or Sub-Committee heads will bring any requested policy revision to the Board of Directors for review. The Board of Directors will review and vote on the requested policy before incorporating it.

ARTICLE VI

Contracts, Checks, Deposits and Funds

SECTION 1. CONTRACTS. The board of directors may authorize any officer or officers, agent or agents of the organization, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the organization and such authority may be general or confined to specific instances.

SECTION 2. CHECKS, DRAFTS, ECT. All checks, drafts, or other orders for payments of money, notes or other evidences of indebtedness issued in the name of the organization shall be signed by such officer or officers, agent or agents of the organization and in such manner as shall from time to time be determined by resolution of the board of directors. In absence of such determination by the board of directors, such instruments shall be signed by the Treasurer or by the Executive Director.

SECTION 3. DEPOSITS. All funds of the organization shall be deposited from time to time to the credit of the organization in such banks, trusts companies, or other depositories as the Board of Directors may select.

SECTION 4. GIFTS. The Board of Directors may accept on behalf of the organization any contribution, gift, bequest or devise for the general purpose or for any special purpose of the organization.

ARTICLE VII

Books and Records

The organization shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors, officers, and committees having any authority of the officers, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the organization may be inspected by any member, or his or her agent or attorney for any proper purpose at any reasonable time.

ARTICLE VIII

Fiscal Year

The fiscal year of the organization shall be fixed by the resolution of the Board of Directors.

ARTICLE IX

Dues and League Debt

SECTION 1. MONTHLY DUES. The Board of Directors may assess from time to time the amount of monthly dues required to reasonably sustain the organization; however, all increases in dues shall be presented to the league for vote at a properly called meeting of the members.

SECTION 2. PAYMENT OF DUES. Dues shall be due at the beginning of the month. Members have a grace period between the first of the month and the beginning of the bi-monthly league meeting (or the beginning of league practice on the third Tuesday of the month for months in which there is no league meeting). Dues shall be payable to the Treasurer. Once the grace period has expired, a member is not entitled to vote on any matters before the league

until dues have been paid in full and also may incur other penalties as laid out in other policy, such as the Skater Policy.

SECTION 3. DEBT. Debt to the League is defined by money owed in a form other than Dues. Debt should be paid to the league as defined in specific policies.

SECTION 4. DEFAULT AND TERMINATION OF MEMBERSHIP. When any member of any class shall be in default in the payment of dues for a period of two (2) months from the beginning of the period for which such dues became payable, her membership may thereupon be terminated by the Board of Directors in the manner provided in Article II of these bylaws.

ARTICLE X

Indemnification

Section 1. The organization may indemnify any person who was or is a party or is threatened to be made a party to or witness in any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, by reason of the fact that that person is or was a member, director, or an officer of the organization against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by her in connection with such action, suit, or proceeding to the fullest extent permitted by law, as from time to time in effect. Such right of indemnification shall not be deemed to be a contract between the organization and each member, director and officer who serves in such capacity at any time while this Article and applicable law, if any, are in effect, and any repeal or modification thereof shall not affect any rights or obligations then existing, with respect to any state of facts then or theretofore existing, or any action, suit, or proceeding theretofore, or thereafter brought or threatened based in whole or in part upon such state of facts.

Section 2. The organization may indemnify any person who was or is a party or is threatened to be made a party to or witness in any threatened, pending or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative by reason of the fact that he or she is or was an employee or agent of the organization, or is or was serving at the request of the organization, as a member, director, officer, employee, or agent of another organization, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit, or proceeding to the fullest extent and in the manner set forth in and permitted by applicable law, as from time to time in effect. Such right of indemnification shall not be deemed exclusive of any other rights to which any such person may be entitled apart from the foregoing provisions.

ARTICLE XI

Amendments

The power to alter, amend, or repeal the bylaws or adopt new bylaws shall be vested in the Members and may be taken with an affirmative vote by two thirds of the members. Such action may be taken at a regular or special meeting for which 30-day written notice of the purpose shall be given and voted on at the next member meeting. In addition, the bylaw committee will meet and present requested alterations, amendments or repeals every 6 months. The bylaws may contain any provisions for the regulation and management of the affairs of the organization not inconsistent with law or the articles of incorporation of the organization.

ARTICLE XII

Dissolution

SECTION 1. The organization shall be dissolved by an affirmative vote of three-quarters (3/4) of the members of the Board of Directors.

SECTION 2. Immediately after a vote favoring dissolution, the Board of Directors shall proceed to settle any financial obligations pending against the organization and dispose of all property held by the organization.

SECTION 3. All property and funds remaining after all pending obligations have been met shall be distributed by the Board of Directors to such nonprofit, tax exempt, educational, or charitable organization as selected by the Board.